

# APPENDIX 'C'

## Process to Appeal a League Decision

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Member teams, following a formal charge process, and receipt of a formal written notification of decision from the League Executive Board, can appeal a decision of the League Advisory Board.

Any appeal against a decision of the Advisory Committee must be lodged with the League President, Christian Harris, within 14 days of the posting of the written notification of the decision causing the appeal. The procedure for the appeal shall be determined by the League President, in such respect the League President may (but is not obliged to):

- (i) invite submissions by the parties involved; or
- (ii) convene a hearing to hear the appeal; or
- (iii) permit new evidence; or
- (iv) impose deadlines as are appropriate.

### Who may submit an appeal?

Only the leadership of a club or team can make the determination and file the complaint to the proper authority. Complaints may not be submitted by individuals who are not in highest leadership on a team or club unless the complaint deals directly with that leader in question.

### How are complaint appeals conducted?

All complaints shall be decided at a face to face meeting, via conference call or by electronic ballot.

### What are the possible outcomes of an appeal?

**Denied Appeals** - If an appeal is denied the decision is communicated to the appellant, individual/team(s) in question, and team president/leader. No further action is needed beyond this point.

**Approved Appeals** – If an appeal is approved then a suitable punishment and path forward shall be handed down to the individual/team in question and the decision shall be communicated to the appellant, individual/team(s) in question, and team president/leader.

### What are suitable punishments?

1. Written warning issued by a league or organization from Youth Lacrosse League Board of Advisors.
2. Suspension or immediate ejection from a youth sports event issued by Youth Lacrosse League Board of Advisors.
3. Suspension from multiple youth sports events event issued by Youth Lacrosse League Board of Advisors.
4. Season suspension issued by Youth Lacrosse League Board of Advisors.

### The Appeals Process is detailed below:

**Step 1:** The Appellant (Team) submits the appeal using the Appeals Submission form. A copy of which can be found below.

**Step 2:** League President will disclose details of the appeal to the League and invites submissions/responses and/or observations.

**Step 3:** League President will convene an Appeal Board to consider the submission from both parties (team and league). The Appeal Board will comprise of 3 independent members.

**Step 4:** The Appeals Board will decide on the outcome of the Appeal. Written notification of the decision will be issued to both parties. The decision is final and binding.

## Appeals Submission Form

This form should be used to submit an appeal against a decision by the League.

Please note - An appeal is not a re-hearing of the case. Any new evidence, which was not supplied when the original decision was made, must be accompanied by a written reason why this evidence was not made available to the league from the outset.

An Appeals Board comprising of 3 independent members will hear your appeals. All appeals will be heard on correspondence only.

Team Name: \_\_\_\_\_

### Appellant Details

Full Name: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Telephone: \_\_\_\_\_

Your Role in the Organization: \_\_\_\_\_

### **Grounds for the appeal \***

Misinterpreted or failed to comply with the Rules of The Competition. Came to a decision to which no reasonable such body could have come Imposed a penalty, award, order or sanction that was unreasonable.

Your Appeal

### **File Attachments \***

Please provide any documents that you wish for the Appeals Board to consider. Where available, this should include:

- i Copy of the Original Charge Notification or Correspondence
- ii Copy of the written notification of the decision of the Advisory Committee
- iii Copy of any correspondence you sent to or received from, the President and/or the Advisory Board in response to the charge or decision notification.